1:30 – 1:35 pm  Announcements  
R. Radwin

    Design + Innovation Program Proposal Vote (9-yes, 1-abstain, 1-no reply)
    March APCRC minutes attached

1:35 – 1:50 pm  Research Professor and Teaching Professor Titles (6 attachments)  
D. Reindl

1:50 – 2:10 pm  First-year Curriculum Benchmarking Discussion  
E. Harris

2:10 – 2:30 pm  Student Organizations: Safety and Oversight  
D. Anderson

2:30 pm  Other Business

Next Meeting:
Wednesday, May 15, 2019
1:30 – 3:00 PM
3609 Engineering Hall
Present: Dan Klingenberg, Susan Ottman, Greg Harrington, David Anderson, John Puccinelli, Paul Evans, Manuela Romero, Jenny Binzley, Wendy Crone, Franklin Miller, Dante Fratta, Laura Grossenbacher
Absent: Chris Choi, Jake Blanchard (ex officio), Doug Wiegmann

1. Announcements
   a. Course proposal deadlines

<table>
<thead>
<tr>
<th>Type</th>
<th>Submitted to Sara</th>
<th>APCRC</th>
<th>UCC meeting</th>
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</thead>
<tbody>
<tr>
<td>Course change proposals for Fall</td>
<td>past</td>
<td>past</td>
<td>March 8</td>
</tr>
<tr>
<td>New courses for Fall Guide publication</td>
<td>April 1, 4:30 p.m.</td>
<td>April 4</td>
<td>April 26</td>
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<tr>
<td>Course changes effective Spring 2020</td>
<td>Sept 3, 9 a.m.</td>
<td>Sept 5</td>
<td>Sept 27</td>
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   b. Undergrad program changes have to be done by beginning of April - April 22 is the deadline for guide changes
   c. HLC is the 25th and 26th of March - need all syllabi for last fall and this spring available in electronic format or hard copy in a centralized location (the Box folder or dept office)

2. Approval of Minutes from February - approved

3. Other items
   a. List of subject approvers in Lumen - email Sara to change/update/add
   b. Sustainability attribute - Attribute was discussed and feedback will be sent to APIR
   c. Regular and substantive interaction - Policy draft was discussed and feedback will be sent to UCC
   d. Courses of interest
   e. COMP SCI 200 - change from 3 credits to 4 effective Fall 2020 (new date) - proposal was discussed and departments encouraged to make comments in Lumen

4. Course Proposals
   f. Wording of contact hours
      i. For consistency, under the contact hours part of the syllabus, use the phrasing “3 hours per week” for classes that meet 3x50 min or 2x75 min per week) 50 min rounds to 1 hour
   g. Course proposal syllabus template - HLC/ABET/UCC (Sara)
   h. Courses (PDFs in Box folder)

   ● All approved, pending minor changes

| CIV ENGR | 311 | Hydrosience | https://next-guide.wisc.edu/coursead min/?key=1628 |
| CIV ENGR  | 421 | Environmental Sustainability Engineering | https://next-guide.wisc.edu/courseadmin/?key=1644 |
| CIV ENGR  | 494 | Civil and Environmental Engineering Decision Making | https://next-guide.wisc.edu/courseadmin/?key=1661 |
| E C E     | 747 | Nanophotonics | https://next-guide.wisc.edu/courseadmin/?key=12650 |
| E M A     | 105 | Intro to Unmanned Aircraft | https://next-guide.wisc.edu/courseadmin/?key=12743 |
| E M A     | 103 | Principles of Engineering from the Renaissance to Modern Times | https://next-guide.wisc.edu/courseadmin/?key=12634 |
| M E       | 346 | Feedback Control for Mechanical Engineers | https://next-guide.wisc.edu/courseadmin/?key=11619 |

4. DARS Substitutions
   a. ISYE - approved
   b. GLE - approved
   c. CIV ENGR - approved
   d. CBE - approved
   e. EP - approved but hold 2 for consultation
   f. MS&E - approved with change
   g. Manufacturing - approved

Next meeting:
Thursday, April 4
11:00 a.m.
Engineering Hall