

Academic Planning Council Minutes
Wednesday, October 17, 2018
1:30 PM – 3:00 PM
3609 Engineering Hall

Present: L. Albert, M. Allen, D. Anderson, M. Arnold, J. Blanchard, G. Harrington, E. Harris, B. Murphy,
G. Nellis, R. Radwin, I. Robertson, E. Shusta
Absent: S. Hladilek, B. McPherson, M. Romero, D. Thelen, J. Tinjum, C. Walters
Guest: L. DeBaillie

Announcements; Approval of May Minutes

Motion to approve May minutes passed unanimously.

New Program Notice of Intent: Master of Science in Design+Innovation

This is a proposed new interdisciplinary major, with CoE as the administrative home. Other units involved are SoHE, Business and Education. This request is to allow for planning of the program; more information and other changes will be included in the full proposal once approval to move forward is granted from GFEC, UAPC and UW-System. The Notice of Intent will be distributed to other UW institutions for their input.

It was suggested to add “interdisciplinary” to the name.

Motion to recommend approval of the Notice of Intent passed unanimously.

APC roles/APCRC charge

The draft of the APCRC charge was discussed. There was a discussion related to the APCRC membership. The charge indicates that an APC member should sit on the APCRC as an *ex-officio* member; it was suggested that a representative from APCRC report to the APC instead. Some members thought it was important to have an APC representative at APCRC to provide better communication between the two committees.

Motion to strike the bulletin point under membership:

- One member of CoE Academic Planning Council (appointed by APC Chair) (*ex officio*)

passed with 6-yes votes; 1-no vote; 2-abstain.

Graduate program reviews are currently handled by the assistant dean for graduate affairs. Since the APC has representatives from each department and so may be better able to identify potential review committee members, it was suggested that APC handle these reviews with the assistant dean for graduate affairs overseeing the process. There are approximately 2-3 reviews/year.

There were a few suggestions for how to handle the reviews:

- Establish a 3-person subcommittee of the APC plus a GFEC representative to perform the reviews.
- APC would identify appropriate faculty members in the departments to perform the reviews and forward the names to the assistant dean for graduate affairs to contact and charge the review committee. APC would then review the committee's report and provide a recommendation.
- APC to handle the entire review process through the report and recommendation.

The process for the graduate program reviews will be drafted and brought back to APC.

Assistant Professor 3rd year review document

This revision added submission dates for the review documents. Motion to approve the document as presented passed unanimously.

APC 5-year self-study/review

A self-study of the APC is required by campus every 5 years. Rob Radwin and Greg Nellis will work on a draft of the self-study. Send any comments to Greg Nellis.

Subcommittee Updates from AY17-18

Intro Engr Requirements: what should the first year experience look like?

Subcommittee will meet this fall. Greg Harrington and Mike Arnold will join Elizabeth Harris and Greg Nellis on the subcommittee. The department chairs, led by Jaal Ghandhi, are also looking at curriculum re-design for the first two years and progression requirements. The subcommittee should communicate with the chairs involved in this effort and get their input.

Are the newly added degrees and increased enrollment benefitting the students?

This subcommittee's members have rotated off APC. Since no other members expressed interest in this topic, it will not be researched.